

West Briar Middle School Volunteer Interest Form 2009-2010



★ **Each parent or volunteer should fill out his/her own form.** ★

Parent Name _____
 Address _____ Apt. No. _____
 City _____ Zip Code _____
 Preferred Contact Phone Number: _____
 E-mail Address _____
 _____ Check if you are a VIPS- Sr. Volunteer (age 55 or over) HISD VIPS years of Service _____
 Child's Name _____ Grade: _____
 ---> Please refer to the *Descriptions of Volunteer Programs* on the reverse side for descriptions of each job.

I would like to volunteer in the SCHOOL to help with this program (these areas are coordinated by a PTO or Booster Club Chairperson). *Items may not require you to be present at the school during the day

- | | |
|--|--|
| <input type="checkbox"/> Welcome Dinner/Open House* | <input type="checkbox"/> Spring Fundraiser* (Dinner/Auction)
Help w/ Planning, Set Up, Donations,
Solicitations, Decorations, etc. |
| <input type="checkbox"/> Back to School Assistance
(end of August 2010) | <input type="checkbox"/> Valentines Carnation Sales |
| <input type="checkbox"/> Book Fair | <input type="checkbox"/> 6 th / and 7 th /8 th grade Dances (circle one) |
| <input type="checkbox"/> Veterans Day Program | <input type="checkbox"/> 8 th grade Spring Formal* |
| <input type="checkbox"/> Food & Baked Goods * | <input type="checkbox"/> Friday Fun Foods |
| <input type="checkbox"/> Landscaping* | <input type="checkbox"/> Athletic Booster Club Fall/Spring
Fundraiser (circle one or both) |
| <input type="checkbox"/> 6th grade International Day* | |

I would like to help at the SCHOOL in the following (these areas are coordinated by a staff member):

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Library | <input type="checkbox"/> Choir | |
| <input type="checkbox"/> Nurse's office | <input type="checkbox"/> Tutoring | <input type="checkbox"/> Band/Orchestra |
| <input type="checkbox"/> P.E./Coaches
Office | <input type="checkbox"/> Theater Arts | |

Specialty areas:

() I own/work for a business that can provide the following supplies or services for the school:

() I have lived/traveled in a foreign country and/or I have information to share on a foreign country:

() I am specially trained in this area (science, art, computer, languages, etc.) and/or I have a special interest in this area:

Descriptions of Volunteer Programs

Welcome Dinner/Open House- Help with dinner and open house in the fall. Volunteers needed to sell tickets, serve food, act as greeters, and perform clean-up duties. Event will be held at the school in the evening.

Veterans Day Program-Volunteers needed to help provide refreshments and greet guests from our school and area retirement centers. Occurs during the school day in mid November.

Valentines Carnation Sales- Volunteers needed to help take orders, sort carnations, and deliver orders during school hours. This will occur the week of Valentines Day.

Spring Fundraiser (Dinner/Auction) - Work on the committee to help plan the Spring Fundraiser, solicit area businesses for donations, set up, and decorations, etc.

6th Grade International day--Food donations needed, help with costumes, help with rehearsals, set-up on day of event.

6th, 7th and 8th grade dances- Volunteers needed to help chaperone dances, provide, and serve refreshments at dances held during the day at the school. Some 7th/8th grade dances may be held in the evening.

8th grade Spring Formal-Held in the evening, near the end of the year, at West Briar. Volunteers needed to chaperone, provide and serve refreshments, decorate, etc.

Food and Baked Goods-Provide food/baked goods on a periodic basis for staff appreciation events and other events. Does not require you to be present--items may be dropped off or sent with your child.

Friday Fun Foods-Help the PTO sell snack items after school on designated Fridays. You can choose to work as few or as many Fridays as you want. Friday Fun Foods - also sells food items during the lunch hour three times per year.

Athletic Booster Club Events-The West Briar Athletic Booster Club hosts two major fundraising events during the year. Help is needed in both advance planning and the day of the event.

Landscaping-Volunteers needed occasionally to assist in workdays on the weekend at the school. Involves cleaning planters, flowerbeds, helping with athletic field maintenance, etc.

Library-Volunteers needed daily/weekly to help shelf and catalog books and assist students during school hours (or immediately before and after school). Schedule will be coordinated by the library staff.

P.E. Coaches Office-Volunteers needed on a periodic basis to help with filing, sorting equipment and uniforms, and organizing paperwork. Schedule will be coordinated by PE staff and coaches.

Nurse's Office-Volunteers needed on a periodic basis to help with filing, and assisting with vision and hearing screenings. Schedule will be coordinated by the nurse.

Band/Choir/Orchestra-Chaperones needed for all football games (band) and for trips to competitions (band and orchestra). Schedule will be as needed by the music department.

Tutoring-Periodic tutoring is needed to assist ESL students and other students having trouble with a particular subject. Specific teachers will set schedule.

Theater Arts-The Theater Arts teacher needs periodic assistance both in and out of the classroom with productions, props, costumes, etc. Schedule will be coordinated with the teacher.

Book Fair – Volunteers needed to help with set-up and sale in Library during Book Fair Week (usually late fall)

Back to School Assistance-Volunteers will be needed one week before school starts in the fall to help with textbook distribution, cub camp, locker assignments and school store help.